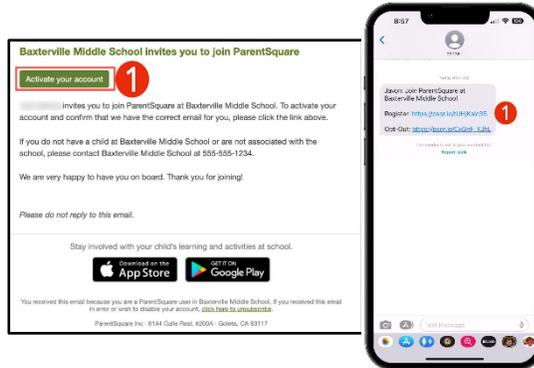




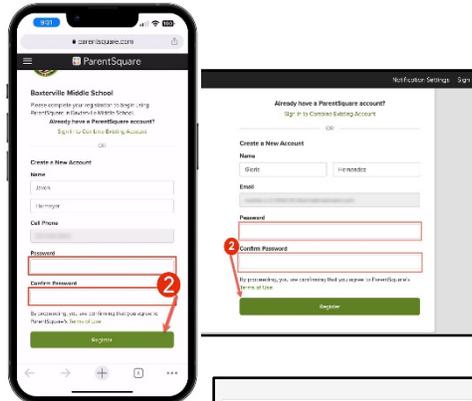
ParentSquare Quick Reference Guide | Getting Started Guide Parent & Guardian Access

Getting Started

1. Open you receive the invitation email or text. Click **Activate your account** or tap the enclosed link to activate your account.



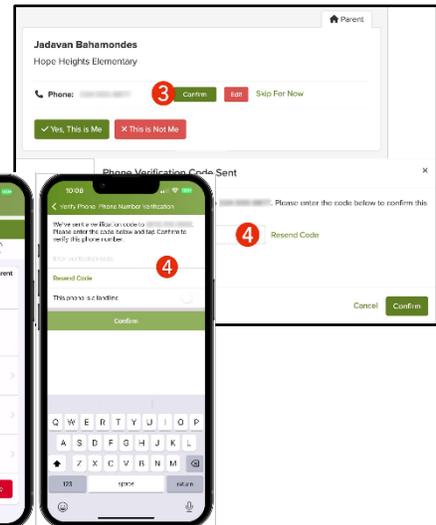
2. Create a Password for your **ParentSquare** account and click **Register**.



3. Click **Confirm** for your phone number and/or email.

- A verification code will be sent to the email or phone number.

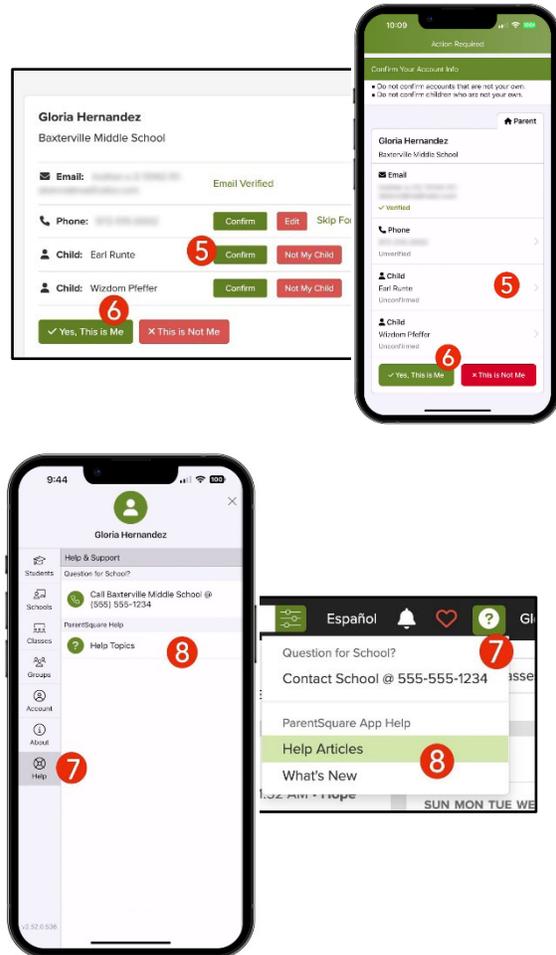
4. Enter the **verification code** and select **Confirm**.



5. Confirm your child(ren) by clicking **Confirm**. Use **Not My Child** if a child listed is not associated with your account.
6. Select **Yes, This is Me** when you have confirmed your contact information and child(ren) associated with your account.

Note: Once you are logged in to **ParentSquare**, you will be able to access self-paced training modules, video resources and help articles to assist you with using **ParentSquare**.

7. Click “?” (Help) to access additional information or contact your school as displayed within **ParentSquare** with questions.
8. Select **Help Articles** to learn how to use **ParentSquare**.
 - Help is also available via <http://tickets.pobschools.org/>.



The ParentSquare apps are free and available in both the Apple iOS and Android stores.



Help is always available by either contacting the Technology Office at 516.434.3090 or by opening a help desk ticket at <http://tickets.pobschools.org/>. Additionally, within ParentSquare, click the “?” question mark, located upper right to obtain additional training information from the vendor.

